



The Australasian Society for Classical Studies

GUIDELINES FOR THE FUNDING OF LOCAL PROMOTIONAL ACTIVITIES

1. Applications for the funding of local promotional activities are to be made in writing to the Secretary for funding in the following year. There is no specific form for the application, but it should provide sufficient detail about the nature of the activity, the expected audience/outcome, and a general breakdown of the expenses involved, to allow a decision to be made on the suitability of the activity and its costs.
2. Normally only University Classics departments/teaching units with four or fewer full-time teaching staff (or equivalent) will be eligible to apply, though larger units can submit an application if they can demonstrate a particular need.
3. Funding will be limited to a maximum of \$1000 per department/teaching unit per year.
4. Successful applicants must provide a detailed statement of the actual expenditure of any funding they receive within three months of the promotional event.
5. Any unspent monies are to be returned to ASCS at the time that the detailed statement of expenditure is submitted.
6. Decisions on applications will be made by a committee consisting of the President, Vice Presidents, Secretary and the Treasurer.
7. Grants can be spent on activities intended to draw attention to the presence and vigour of Classics within local communities. Such activities might include: a lecture by a visiting speaker, events involving local school students and/or their teachers, events designed to publicise local collections of Mediterranean antiquities and other classically-related sites.
8. Successful applicants should acknowledge the assistance given by the Society in any material sent out to advertise the activity and/or in any printed program or such like circulated during it.
9. Two rounds will be called in each calendar year, the first with a submission date of the last Friday in May, the second by the last Friday in October.