



THE AUSTRALASIAN SOCIETY FOR CLASSICAL STUDIES

GUIDELINES FOR THE PROVISION OF SUBSIDIES FOR OCCASIONAL CONFERENCES/SEMINARS

1. The occasional conference support is for seed funding for Australasian conferences (i.e., convened and held within Australasia), to help with (but not cover) such aspects as the participation of a notable keynote speaker and the participation of postgraduate and postdoctoral speakers not in full-time work, in the expectation that there will be an open call for papers and a registration fee.
2. Applicants must be members of ASCS to be eligible for funding.
3. Applications should be made in writing to the Secretary. A lengthy application is not required. Include a general statement of the plans for the conference (e.g. aim, number of days, likely audience and number expected, projected registration fee, and other likely sources of funding) and a detailed budget for the event, a specific indication of how any ASCS funding would be spent and any other support either secured or forthcoming.
4. Funding may be requested (in order of priority) (a) towards the general costs of running the conference, or (b) towards the provision of subsidies to enable postgraduate students to attend the conference, or (c) towards the costs of travel and/or accommodation for a keynote speaker at the conference.
5. In the case of (a) any subsidy provided should be regarded as a “start-up grant” to cover some initial costs, with the expectation that if there were any surplus at the end of the conference some of this surplus would be returned to the Society (thereby enabling it to have an ongoing amount to fund future conferences of this sort). Conveners of such events are encouraged to set a registration fee which will recover some of the costs, so that a full or partial refund to ASCS can possibly be made.
6. In the case of (b) the grant could be used to provide reduced registration fees for postgraduate students, or a subsidy towards the cost of travel and/or accommodation by them to attend the conference.
7. In the case of (c) it would be assumed that the keynote speaker would be someone of international standing. The grant should not be used to provide travel assistance for regular participants in the conference.
8. The maximum amount of funding provided will be \$1000 and lesser amounts may be approved, though a case may be made for a larger amount if need can be demonstrated (but will only be provided in exceptional circumstances).
9. Decisions on applications will be made by a committee comprising the President, the Vice-Presidents, Secretary and Treasurer.

10. Successful applicants must provide a detailed statement of the actual expenditure of any funding they receive no more than two months after the conference or seminar. Any funds being returned to the Society should accompany that statement.

11. There will be two rounds of funding in any calendar year. The first round falls due on the last Friday of May; the second on the last Friday of October in any calendar year.